

GAYAZA

NURSERY SCHOOL

P.O. Box 22018 Kampala

“God is Our Strength”

Tel: 041 4 695 866 / 078 2 882 290 / 077 6 777 509 Email: gayaza.nursery@yahoo.com

APPLICATION FORM

A. DETAILS ABOUT THE CHILD

SURNAME: FIRST NAME(S):.....

GENDER (Male / Female) DATE OF BIRTH:

CHILD’S NATIONALITY RELIGION:

DATE OF APPLICATION:

CLASS IN WHICH ADMISSION IS REQUIRED

NAME AND ADDRESS OF PREVIOUS SCHOOL

DOES THE CHILD HAVE ANY MEDICAL COMPLICATIONS? YES / NO

IF YES, GIVE DETAILS

.....

B. DETAILS ABOUT THE PARENT / GUARDIAN

NAME OF FATHER TELEPHONE.....

NAME OF MOTHER TELEPHONE

NAME OF GUARDIAN TELEPHONE

RELATIONSHIP TO THE CHILD (If you are the Guardian)

CURRENT PLACE OF RESIDENCE LC ZONE

OCCUPATION PLACE OF WORK TELEPHONE.....

IS THERE ANY OTHER INFORMATION ABOUT THE CHILD THAT YOU WOULD LIKE THE SCHOOL ADMINISTRATION TO KNOW? YES / NO

IF YES, GIVE DETAILS.....

NAMES AND CLASSES OF OTHER CHILD (REN) IN THIS SCHOOL, IF ANY.....

NAME OF FAMILY DOCTOR, CLINIC

LOCATION DOCTOR'S TELEPHONE

General conditions for Admission:

1. **The child MUST Be Three years of age or above.**
2. **Attach a photocopy of the child's Birth Certificate, Immunization Card, Baptism Card (Please Bring the Originals for verification).**
3. **Bring three recent passport photos of the child and one of the parent / guardian.**
4. **The school expects you to co-operate in matters concerning your child.**
5. **You are expected to pay school fees at the bank promptly to enable our smooth running.**
6. **If you agree, please sign the following agreement when submitting your child's application.**

AGREEMENT: I HEREBY APPLY FOR
ADMISSION OF MY CHILD TO YOUR SCHOOL. IF HE / SHE IS ADMITTED, I UNDERTAKE
TO ABIDE BY THE SCHOOL RULES AND REGULATIONS GOVERNING THE SCHOOL AND
CO-OPERATE IN MATTERS CONCERNING THE EDUCATION AND WELFARE OF THE
CHILD.

Name: Sign: Date.....

FOR OFFICIAL USE

ADMISSION APPROVED NOT APPROVED

DATE OF ADMISSION REGISTRATION NO:

APPLICATION DOCUMENTS VERIFIED BY:

Name:

Title:

Date:

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SCHOOL RULES AND REGULATIONS

ENTRY REQUIREMENTS:

1. You are expected to pay school fees at the bank promptly to enable our smooth running.
2. All new children must have reached or will be above three years of age.
3. All children must come with their immunization cards, baptism cards and birth certificates.
4. All children must be able to fairly speak and understand simple instructions.
5. All children must be able to use infant latrines. We shall assist those who are unable due to fear.

RELIGION: Whereas the school is built on Christian values and principle, we accept and respect children from all religious backgrounds. Parents must support the school in the responsibility of ensuring that our children know God as they grow up.

LANGUAGE: The official language used at school is English. Use of other language stipulated in the curricular will not be encouraged. Parents will be encouraged to some times speak to their children in English at home.

DRESSING:

1. All children MUST put on full uniform while at school i.e sports wear on Tuesday and Thursday only, while the uniform is to be worn on Monday, Wednesday and Friday only.
2. The uniforms shall be got from school.
3. The uniforms should be clean, shoes well polished and each child must have a handkerchief and a school bag.
4. Parents must ensure that their children come to school smart and neat.
5. All children's uniform should be properly labelled for easy identification.
6. Parents and teachers should take reasonable care of the children's property to avoid care less loss.

PUNCTUALITY:

1. All children must observe school time. The official time of arrival is 7:30 a.m and the school closes at 1:00 p.m
2. Any child who reports after 8:15 a.m will not be allowed in the school.
3. All children must respond to the school bells.
4. Parents/ Guardians MUST pick their children by 1:30p.m. Late collection of children shall lead to payment of a fine to cater for the inconveniences caused to the school administration.

STUDIES:

1. All children and parents must take studies seriously.
2. All children must complete their class work, home work and other assignments. Home work shall be signed by the parent/ guardian before handing in. This encourages parent participation in their children's study programme.
3. Any child who fails to attain the minimum standard at the end of the year without a sound reason will be asked to repeat or at most be discontinued.

DISCIPLINE:

1. All children must display a certain acceptable standard of discipline. Age will not be an excuse for indiscipline.
2. Bulling, teasing, rough play, foul language, throwing objects around and excessive stubbornness is forbidden.
3. Children should be taught not to spoil, hide or steal other children's property.
4. School teachers and other support staff shall be respected as parents by all children.

